



**ASHTABHUJA**  
**VALET PARKING**  
[www.ashtabhujavaletparking.com](http://www.ashtabhujavaletparking.com)



## VISION & MISSION



### VISION

“to Liberate Our Clients From Non-core Competency Task By Providing Holistic Service Of Security, Facility Management And Manpower Services Under One Roof And To Deliver Highest Levels Of Professionalism, Create Solutions And Timely Responsive Services To Our Clients.”



### MISSION

“to Delight Our Clients By Offering Truly Comprehensive And Customized Services Which Cater To Even Smallest Need Of Each Client And In Providing High Quality Service By Delivering Value For Money To Our Clients And Delivery Well Trained Manpower Resources .”





## INTRODUCTION



Ashtabhuja Valet Parking Was Found And Registered By Mr. Dhananjay Kumar Tiwari In 2007, With An Objective Of Providing Professional, Reliable And Effective Valet Parking Service For Five Star Hotels, Exhibitions, Events, Weddings, Hospitals, Symposium, Corporate Gatherings And Social Gatherings, Besides Offering Escort Services And Traffic Management For V.V.I.P Clients For Their Special Moments. A Prevalent Brand With High Profile And Prestigious Clients, It Remains Firm In Its Plea For Making Blistering Impression Of The Event.

Committed To Excellence Of Services, High Professionalism And International Standards Of Efficiency, Along With A Dedicated Team Of Professionals Available 24/7 At Your Service Make Us The Best In The Industry. Our Innovative Approach And Results-Driven Processes Successfully Meets Industry Challenges And Changes.

Valet Parking Is One Of The Largest And The Most Distinguished Parking Services In Mumbai. The 15 Year Experienced Team Of Professionals Help The Company Provide Its Clients The Best Services Concerning Valet Parking Services In Mumbai.





## VALET DUTIES & RESPONSIBILITIES



To Reach Venue/ Site on or Before The time Alloted by the client

Assist Guests with Opening/Closing Vehicle Doors.

Welcome Guests and Visitors With Appropriate Greetings of the Day.

Able to Communicate Parking Procedure to guests/Visitors.

Provide Correct Counter Token or receipt of Valet Parking to the Guest

Able to drive and operate Manual and Automatic transmission Vehicles.

Able to effectively Park and retrieve guests cars without causing damage to the Vehicle.

Responsible to follow up with guests to ensure their request or problems have been met to their satisfaction

Able to provide guest with information regarding property facilities, amenities, services, hours of Operation.

Ensure Vehicles are legally Parked and to maintain a smooth and Efficient flow of Traffic

Responsible to maintain the Security of Vehicles and Vehicle Keys.

Ensure all Guest's Valet Experience are memorable, unique as per the Venue Standards

Responsible For Opening and Closing Parking Area or Facility.

Document and Report All Vehicle incidents like damages, accidents, theft, missing articles etc

Review Shift Logs/Daily Memo Books and Document any relevant details or information in logbook

Re-route traffic when Parking facility reaches maximum capacity and ensure staff is informed.

Report Accidents, Injuries, and Unsafe Work Conditions to the Supervisor or Manager Immediately.

Monitor and Maintain Safety, Security and Cleanliness of Parking Areas, Portico and Behind the Valet Stand

Able to provide guests with direction and Local Areas of interest activities



## OUR STRENGTH



We Have The Best And Highly Qualified Team Of Professionals At Ashtabhuj Valet. The Team Is Equipped With Proper Training In The Company

We Provide 24/7 Services To Our Clients. This Ensures That We Aren't Absent When The Customer Expects Our Services.

We Are The Best Industry In Terms Of Providing Services With The High International Standards. We Ensure Quality, Maintenance Of Health And Hygiene, Professionalism In Terms Of Communication And Professional Drivers.

Since: 1987

We Are A Client-Service Orientation Company. Our Aim Is To Serve Our Clients To The Entire Extent Of Satisfaction. We Aim To Exceed The Clients' Expectations Through Our Services.



## RANGE OF SERVICES



**BANQUETS**



**EVENT GROUND**



**RESTAURANTS**



**RESIDENTIAL**



**CORPORATE EVENT**



**HOSPITALITY**



**WEDDING**



**CLUB**



**SPECIAL EVENTS**



## SECURITY GUARD & DARBAN



Events Security Guards Are Responsible For Reporting All Suspicious Activity

Events Can Get Crowded, And Event Security Guards Are Expected To Maintain Order Throughout The Entirety Of The Event

Our Team Of Security Professionals Understands The Needs Of Event Producers And Will Help You Get The Solutions You Require

We Will Assess Your Event And Provide You With Security Preparation, Prevention And Threat Appraisal For Crowd Control And Emergency Response

For The Majority Of The Event Schedule, Event Security Guards Monitor The People At Event To Ensure Rules Are Followed And Everyone Is Acting Safely

To Assist Visitors With Directions And Securing Proper Identification





## BOUNCERS & BODYGUARD



Bouncers Will Be Patrol Surrounding Areas And Maintain Visible Presence

The Duties Of The Bouncer / Bodyguard Will Differ Somewhat, Depending On The Particular Role In Which They're Employed

Positional At All Doors Measuring A Uniform All Well Trained For The Posts and Knows Every Regulations

Making Sure The No.of People Who Enters the Building Does Not Exceed the Maximum Safe Accupancy Level

Using Problem Solving Skills to Settle Disputes in A Respectful Manner And Contacting The Authorities When Situation Gets Beyond The Bouncers Control

Verify That The Person Is Not Carrying A Weapon or Any Illegal Object / Subsance



## HOUSE-KEEPING

Check Stocking Levels Of All Consumables And Replace When Appropriate.

Protect Equipment And Make Sure There Are No Inadequacies Monthly Superioron Any Damages Depicit And Disturbance.

Notify Superiors On Any Damages Deficits And Disturbance Deal With Reasonable Complaints With Professionalism & Patience.

Perform A Variety of Cleaning Activities Such As Sweeping, Mopping, Dusting And Polishing Ensuring Whole Premises And Are Cared For And Inspected.



## TRAFFIC WARDEN DUTIES

Monitor Traffic Movements and road Situation Reporting Irregularations And Violations.

Traffic Wardens Should Have Sufficient Time To Regulate Traffic At the Given Main Crossing At Least Two Days In a Week For 3 Hours At Peak Hours.

To Assist The Police In Regulating Traffic And To Inculcate Better Traffic Sense In The Public.

To Render Asssitance To Victims Of Road Accidents To Help Guide Pedestrians To Cross Road And Walk On Footpaths Safely .



## OUR ESTEEMED CLIENTS

- |  |  |
|--|--|
|  GOREGAON SPORTS CLUB       |  BRAHMA VISHNU GROUND |
|  LEGACY BANQUETS            |  AHANA LAWNS          |
|  OPAL BANQUETS              |  GOLDEN TABACCO       |
|  QUEEN LAWNS                |  BRIJWASI HALL        |
|  DIVINE LAWNS               |  NIDHIVAN LAWN        |
|  DURGA GROUND             |  FM BANQUETS        |
|  PUSHPANJALI GROUND       |  PLAYSEUM           |
|  HARYANA BHAVAN           |  MAHESHWARI BHAVAN  |
|  VIVETTE BANQUETS         |  HVPS BANQUETS      |
|  BAJAJ HALL               |  PARAS BANQUETS     |
|  SARAF HALL               |  SEASONS BANQUET    |
|  DG KHETAN BANQUETS       |  KINGS BANQUET      |
|  ASPEE NUTAN BANQUET HALL |  MAULI CLUB         |
|  SANJEEVNI BANQUET        |  INORBIT MALL       |
|  NESCO GRANDE BANQUET     |  RAJORA BANQUETS    |
|  RADISSON HOTEL           |  |



## ASHTABHUJA SECURITY & VALET

### HEAD OFFICE

09, Patidar CHSL,  
Off S.V Road, Near D.G  
Khetan School Sundar  
Nagar, Malad (W)  
Mumbai - 400064

### BRANCH - 01

Shop No.2, Modern Labour  
Compound, Welfare Society  
Sundar Nagar, Malad(W)  
Mumbai-400 064

### BRANCH - 02

304, Sonam Krishna, J Wing  
New Golden Nest, Bhayander  
(E), Thane - 401104

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